

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
LOW INCOME HOME ENERGY ASSISTANCE &
UNIVERSAL SERVICE FUND PROGRAMS**

Tenant Lease Verification Form

(This form is to be filled out only by the landlord and/or superintendent)

This is to verify that (tenant's name) _____ is residing at:

Street Address: _____ Apt. Number: _____

City, State, Zip Code _____

The number of occupants in this residence is: _____

Names of ALL members of the family living in the unit:

Rent payment amount: _____

Please verify heating arrangement:

- Heat is included in rent, which is subsidized.
- Heat is included in rent, which is not subsidized.
- Tenant pays separate charge for heat.
- Tenant is responsible for paying his/her own heating expenses.
- Tenant pays separate charge for air conditioning.

Landlord's information:

First Name: _____ Last Name: _____

Address: (Optional) _____

City, State, Zip code: _____

Phone Number: _____

Landlord/Representative Signature

Date

Return this form to the following address:

MCOHA
97 Bassett Highway
Dover, NJ 07801

